

Call to Order

The meeting was called to order at Station 1 by Commissioner Pauley at 6:02 pm.

Roll Call

In attendance were Commissioners Mike Toy and Michael Pauley, Chief Keldy Matthews and Secretary Shannon Anderson. Guest Bob Anderson. Commissioner Byron Anderson was excused.

Correspondence

RECEIVED:

- US Census request to cooperate with the 2017 Census of Governments, Survey of Public Employment & Payroll
- Enduris Annual review online – question regarding having an agent within the county that will receive claims for damages – add to next month’s agenda under new business.

SENT:

- Emailed information from February 24, 2017 request for information to American Transparency.

Additions to the Agenda

None.

Consent Agenda (Minutes/Financial)

A motion to approve the March 6, 2017 consent agendas was made by Commissioner Toy with a second by Commissioner Pauley. Motion carried 2-0.

The following 11 bills were paid:

Grays Harbor PUD			
Wishkah	Station #1		
Acct # 0430100000	(1/2 of cost)	\$	116.63
<hr/>			
Shop-Storage Shed	Station #1		
Acct # 5415996591	(1/2 of cost)	\$	166.35
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East Hoquiam	Station #2		
Acct # 5220100000		\$	320.12
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Aberdeen Gardens	Station #3		
Acct # 4344100000	(1/2 of cost)	\$	60.31
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Comcast			
Acct #8498 37 005 0096097	(1/2 of cost)	\$	159.97
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City of Aberdeen			
Water Bill Acct #011398-000	(1/2 of cost)	\$	16.11
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Harbor Disposal			
Acct #2186-585637	(1/2 of cost)	\$	19.49
Staples Credit			
Ink for HP Envy 5540 printer	(1/2 of cost)	\$	30.46
Masco Petroleum			
250 gallons ultra low sulphur diesel	(1/2 of cost)	\$	384.03
The Bank of the Pacific			
Benefits - Shannon Anderson	(1/2 of cost)	\$	22.95
Shannon Anderson			
Secretarial Fee	(1/2 of cost)	\$	300.00
	Total:	\$	1,596.42

Unfinished Business

3783 Wishkah Road Survey – Commissioner Pauley and Chief Matthews stopped to look at the property on March 25th and noted the survey markings seemed off from the drawing that was agreed upon during the February 22, 2017 meeting and no documents have been received from Surveyor Chad Ridgway since the meeting on February 22, 2017 to verify if the markings are correct. Commissioner Pauley will call Mr. Ridgway to find out where he is in the process and request a copy of the drawing from the February 22, 2017 meeting.

Building Request for quotes – The original request for quotes was posted for an all-inclusive building but the Grays Harbor County code requires an architect to design a building with “amenities” in it. Commissioner Pauley will edit the request for quotes to read “4-bay building on a level lot”, this will help the District determine if the building is feasible in the budget.

Ocean Shores Conference – Secretary Anderson was unable to attend; all three Commissioners and Chief attended and said it was very informative.

First Aid Classes – Association hosting First Aid Classes to community, classes will be held when 10 people are signed up.

New Business

District Email – Commissioner Pauley spoke about the information shared at the Ocean Shores conference which stated that District emails are public records and therefore need to be archived. Commissioner Pauley does not believe the current provider archives emails and he has checked into Google for business “G-Suite” and requested a quote for up to 25 users. The quoted business rate for 25 users is \$3,000/year. Commissioner Pauley will request a new proposal for 5 users. Commissioner Toy made a motion to give Commissioner Pauley permission to pursue google for 5 users, the motion was seconded by Commissioner Pauley and passed 2-0.

Commissioners Email Access – tabled

Chief Report

Last month there were 11 total runs: 9 aid and 2 fire calls, both for illegal burns.

Executive Session

None.

Good of the Order

School Carnival – More information has been received from the Wishkah Booster Club/PTO on their request for the District’s participation in the April 22nd Carnival. Timeframe of is 3-8pm, and they are hoping the department can bring a truck and an ambulance, their gear including masks and any fire safety handouts/color books to go over fire safety, fire prevention and escape plans. This has been turned over to the association.

Adjourn

Commissioner Pauley adjourned the meeting at 7:08 pm.

Shannon Anderson, Secretary

Michael Pauley, Chairman

Date

Mike Toy, Commissioner

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250 gallons ultra low sulphur diesel	(1/2 of cost)	\$	384.02
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The Bank of the Pacific - Benefits S. Anderson	(1/2 of cost)	\$	22.95
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Shannon Anderson - Secretarial Fee	(1/2 of cost)	\$	300.00
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		Total: \$	1,276.27

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Shannon Anderson, Secretary

Michael Pauley, Commissioner

Date

Byron Anderson, Commissioner

Mike Toy, Commissioner